

Academic Standing and Progression Policy

Policy ID: 2-203

Approved by: Vice President, Academic

Executive(s) Responsible: Vice President, Academic

Administrator(s) Responsible: Academic Director

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Background and Scope

The Ontario Institute for Health and Innovation (OIHI) is committed to delivering high-quality education and fostering a learning environment that promotes excellence. OIHI is committed to supporting students in successfully completing their programs of study by implementing a fair, transparent, and effective process to monitor student progression. This policy applies to all students and staff at OIHI.

Purpose of the Policy

This policy describes the consequences to the student should they fall below thresholds of good academic standing. Progression from one level or step in the program is a result of good academic standing. The Academic Standing and Progression Policy outlines the minimum requirements necessary to progress from one level to the next and the academic requirements for graduation. The thresholds are significant to identify underperforming students who need additional support.

Definitions

Good Academic Standing: A status assigned to students who meet or exceed the minimum academic requirements of the institution. A student who fails to maintain this status is placed on academic probation.

Minimum Academic Requirements: The threshold of academic performance necessary to progress from one step in the course of study to the next. While typically expressed as quantifications of academic achievement, other minimum academic requirements could include the completion of specific activities or achieving specified program milestones within a specific timeline.

Academic Warning: A status assigned to students who fail to meet the minimum academic requirements during a semester, indicating the need for improvement. Students on academic warning develop a learning plan in collaboration with the academic department which outlines how they are to improve their performance.

Academic Probation: A status assigned to students who fail to increase their cumulative grade average after a semester during which they had an academic warning status. Students on academic probation develop a learning contract in collaboration with the academic department which outlines precisely how they are to

improve their performance. Students who fail to meet the minimum academic requirements or the conditions stipulated in their learning contract may be academically withdrawn from their studies at the institute.

Academic Withdrawal: Students who are administratively withdrawn for academic reasons. These are students who fail to meet the minimum academic requirements while on the second academic probation, resulting in a dismissal from the institute.

Learning Support Plan: A document that a student and an academic department designate collaboratively create which outlines recommendations to the student on how they can improve their performance (e.g. meeting with an academic department designate, connecting with facilitators and faculty, accessibility, career, and library services).

Learning Contract: A learning contract, like a learning plan, outlines specific activities the student is expected to take to improve their performance. Specific activities could include mandates on attendance, assignment submission deadlines, mandatory workshops or lessons with learning support services.

Cumulative Grade Average: The Cumulative Grade Average represents the weighted average of all grades achieved in all completed courses up to the time of calculation. It is calculated similarly to the semester grade but includes all semesters.

Level: Refers to a stage in a student's program of study. These stages segment the program into units, typically by term or year.

Policy Statements

1. Students must be in good academic and financial standing to progress from one term of study to the next.
2. Students must be in good academic and financial standing upon completing their program of study to graduate and receive their credentials.
3. To remain in good academic standing, students must maintain a cumulative grade average of 60% or higher in their course of study unless otherwise mandated by the program.
 - 3.1. Students whose cumulative grade average falls below 60% at the end of the term will be placed on an academic warning for the following term.
 - 3.2. Students who do not raise their cumulative grade average to 60% or higher in the subsequent term will be placed on the academic probation.
 - 3.3. Students who fail to meet the minimum academic requirements after being on probation for one term may be dismissed from the institute through an academic withdrawal.
 - 3.4. Students who successfully raise their cumulative grade average to 60% or higher are removed from academic probation.
4. Students issued an academic warning or placed on academic probation are subject to all applicable College policies including academic integrity policies.
5. Students have the right to appeal an academic probation. They may do so in accordance with the academic appeal policy 2-204.

6. Students withdrawn for academic reasons may apply for reinstatement as per the administrative withdrawal and expulsion policy (4-402).
7. OIHI will maintain records of academic standing in the student file in accordance with privacy regulations.

Related Policies

Policy Name	Policy Number
Academic Integrity	2-201
Grading Policy	2-223
Academic Residence Policy	2-221
Administrative Withdrawal and Expulsion Policy	4-402

Document History

Date	Approval/Review/Key Change(s)
July 25th, 2024	Revision led by GUS Academic Excellence
September 25th, 2024	Approved by VP Academic